

WE'RE HERE TO HELP! Please note the following important information regarding filing a claim with Assurant.

- It is important that you complete all required sections and include documentation to avoid delays in processing your claim.
- If required, use a separate sheet of paper to include the name and account numbers of multiple accounts also covered by Assurant.
- You are responsible for continuing to make your regular scheduled payments until a decision is made by us on any claim submitted under the Certificate.

Complete sections for your claim type as identified below:

Review the checklist to make sure that you have provided all required documentation and have completed, signed and obtained signatures for all required sections in full.

1

- Complete and sign Section 1.
- Have your family physician complete Section 2.

2**WHEN TO RETURN FORMS AND SUPPORTING DOCUMENTATION**

The Continuing Claim Form must be completed by your family physician if your loss will continue beyond the last payment date.

3**PLEASE RETURN YOUR FORM AND SUPPORTING MEDICAL DOCUMENTATION IN ONE OF THE FOLLOWING WAYS:**

- **Mail:** Assurant, Financial Claims, P.O. Box 7000, Kingston, ON, K7L 5V3
- **Fax:** 1-800-645-9405

We recommend that you retain copies of all documentation submitted to us for review.

**Once your claim has been submitted, please allow 15 business days for processing.
All benefit payments are paid directly to your creditor, and will be shown on
your monthly billing statement.**

WE'RE HERE TO HELP!

**Call us if you have a question about submitting a claim.
Call toll-free: 1-800-361-5344 or Fax: 1-800-645-9405**



SECTION 1

PLEASE PRINT

CLAIMANT'S INFORMATION

MUST BE COMPLETED IN FULL

CLAIMANT'S NAME		CLAIM NUMBER	ACCOUNT NUMBER
ADDRESS <input type="checkbox"/> CHECK HERE IF ADDRESS HAS CHANGED			
CREDITOR NAME			
EMAIL ADDRESS (IF AVAILABLE)		WHAT IS THE PREFERRED METHOD OF COMMUNICATION? <input type="checkbox"/> Email <input type="checkbox"/> Mail	
DESCRIBE YOUR CURRENT ACTIVITIES OR ANY CHANGES IN YOUR CONDITION			
HAVE YOU RETURNED TO WORK? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> FULL-TIME <input type="checkbox"/> PART-TIME	IF YES, WHAT DATE MM / DD / YY	# OF HOURS / WEEK	ARE YOU RECEIVING WCB OR OTHER DISABILITY BENEFITS? <input type="checkbox"/> WCB <input type="checkbox"/> NO <input type="checkbox"/> OTHER _____ (please specify)
ARE YOU RECEIVING CPP / QPP? <input type="checkbox"/> YES <input type="checkbox"/> NO	IF YES, PLEASE PROVIDE US WITH A COPY OF YOUR ACCEPTANCE LETTER OR VERIFICATION THAT YOU ARE RECEIVING CPP / QPP.		
<p>I certify that the information given here is true and correct. I AUTHORIZE any employer, physician, hospital, insurer, law enforcement agency, fire department or other organization, or person having any records, data or information concerning this claim to furnish such records, data or information to ASSURANT or its authorized representative as requested. I understand that in executing this authorization, I waive the right for such information to be privileged.</p> <p>A photocopy of this authorization shall be considered as effective and valid as the original.</p> <p>This authorization shall remain valid for the duration of the claim.</p>			
CLAIMANT'S SIGNATURE		TELEPHONE NUMBER: ()	DATE MM / DD / YY

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SECTION 2

PLEASE PRINT

PHYSICIAN'S STATEMENT

TO BE FURNISHED WITHOUT EXPENSE TO THE INSURANCE COMPANY

PATIENT'S FULL NAME:		AGE	
PATIENT'S STREET ADDRESS, APT#, CITY / PROVINCE / POSTAL CODE			
OBJECTIVE DIAGNOSIS / FINDINGS		DIAGNOSTICS CODE(S) <input type="checkbox"/> ICD-9 _____ <input type="checkbox"/> CPT _____ <input type="checkbox"/> DSM III _____	
DATES OF TREATMENT FOR THE LAST 6 MONTHS		DATE OF NEXT VISIT MM / DD / YY	FREQUENCY OF VISITS: <input type="checkbox"/> WEEKLY <input type="checkbox"/> MONTHLY <input type="checkbox"/> OTHER _____
DID PATIENT HAVE SURGERY SINCE LAST REPORT? <input type="checkbox"/> YES <input type="checkbox"/> NO	IF SO, DESCRIBE SURGERY		SURGERY DATE MM / DD / YY
IS PATIENT STILL UNDER YOUR CARE FOR THIS CONDITION? <input type="checkbox"/> YES <input type="checkbox"/> NO	IF YES, ESTIMATE THE DATE THE PATIENT CAN RETURN TO WORK MM / DD / YY	IF NO, DATE PATIENT WAS RELEASED FROM YOUR CARE MM / DD / YY	
LIST PATIENT'S FULL LIMITATIONS			
PROGNOSIS			HAS PATIENT PROGRESSED? <input type="checkbox"/> YES <input type="checkbox"/> NO
GIVE EXACT DATES OF INABILITY TO WORK FROM: MM / DD / YY TO: MM / DD / YY <input type="checkbox"/> HIS / HER OCCUPATION <input type="checkbox"/> ANY OCCUPATION		GIVE DATES OF PARTIAL INABILITY TO WORK (ABLE TO PERFORM SOME DUTIES) FROM: MM / DD / YY TO: MM / DD / YY # OF HOURS / WEEK <input type="checkbox"/> HIS / HER OCCUPATION <input type="checkbox"/> ANY OCCUPATION	
IN YOUR EXPERT OPINION, HOW WOULD YOU QUALIFY THIS PATIENT? <input type="checkbox"/> PERMANENTLY DISABLED <input type="checkbox"/> TEMPORARILY DISABLED <input type="checkbox"/> NON-DISABLED		IF TEMPORARILY DISABLED, HOW MUCH LONGER DO YOU EXPECT THE PATIENT TO BE DISABLED? <input type="checkbox"/> 1 MO. <input type="checkbox"/> 2 MO. <input type="checkbox"/> 3 MO. <input type="checkbox"/> 4 MO. <input type="checkbox"/> 5 MO. <input type="checkbox"/> 6 MO. <input type="checkbox"/> OTHER: _____	
I HEREBY CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE			
PHYSICIAN'S NAME (PLEASE PRINT)			
STREET ADDRESS		CITY	PROVINCE
			POSTAL CODE
PHYSICIAN'S SIGNATURE			DATE MM / DD / YY
X			
MEDICAL ID NUMBER	TELEPHONE NUMBER: ()	FAX NUMBER: ()	
FORM MUST BE SIGNED OR STAMPED BY DOCTOR'S OFFICE			

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